



# Background Release Form

- I. I understand an investigative report may be generated on me that may include information as to my character, general reputation, personal characteristics, or mode of living; work habits, performance or experience, along with reasons for termination of past employment/professional license or credentials; financial/credit history; or criminal/civil/driving record history. I understand that COMPANY NAME, on behalf of WorkGroup Payroll and Company Name may be requesting information from public and private sources about any of the information noted earlier in this paragraph in connection with COMPANY NAME. consideration of me for employment, promotion or position re-assignment or contract now, or at any time during my tenure with Company Name, and give my full consent for this information to be obtained.
- II. I acknowledge that a telephonic facsimile (FAX) or photographic copy of this release shall be as valid as the original. This release is valid for most federal, state and county agencies.
- III. I hereby authorize, without reservation, any financial institution, law enforcement agency, information service bureau, school, employer or insurance company contacted by COMPANY NAME to furnish information described in Section I.

**CANDIDATE COMPLETE THE FOLLOWING:**

Print Name: (First) (Middle) (Last) (Maiden)

Other Names Used

Current Address Since: (Mo/Yr) (Street) (City) (State/Zip)

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.

Date of Birth

Social Security Number

Driver's License Number and State

Name as it appears on License

Have you ever been convicted of a crime? \_\_\_No \_\_\_Yes If yes, please provide city and state of conviction and details of conviction.

Signature

Today's Date

**FAIR CREDIT REPORTING ACT NOTICE:**

In accordance with the Fair Credit Reporting Act (FCRA, Public Law 91-508, Title VI), this information may only be used to verify a statement(s) made by an individual in connection with legitimate business needs. The depth of information available varies from state to state. Statute of updates are available on request. Although every effort has been made to assure accuracy, USAintel.com cannot act as guarantor of information accuracy or completeness. Final verification of an individual's identity and proper use of report contents are the user's responsibility USAintel.com policy requires purchasers of these reports to have signed a Service Agreement. This assures USAintel.com that users are familiar with and will abide by their obligations, as stated in the FCRA, to the individuals named in these reports. If information contained in this report is responsible for the suspension or termination of an employee or the application process, have the Candidate/employee contact USAintel.com.